

USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 26 NOVEMBER 1999

CEFMS:

CEFMS ISSUES:

a. On 17 November 1999 we completed the testing of the Federal Reserve Century Date (Y2K) Change on Electronic Funds Transfer. Disbursing files were generated out of CEFMS with future transaction dates to include 03 Jan 2000. The files were then transmitted into the Federal Reserve Test Area, and confirmation received on acceptance of all data included in the files.

b. We were recently notified of a new reporting requirement for CEFMS, based upon OMB Circular A-11, Planning, Budgeting, and Acquisition of Capital Assets. The Circular requires information on plans and justifications for major acquisitions. The Circular defines major acquisitions as those requiring special management attention due to importance to the agency's mission; high development, operating, or maintenance costs; high risk; high return; or their significant role in administration of programs, finances, property, or other resources. Under these criteria, CEFMS clearly qualified as a major acquisition. We provided the required information to CERM-B on 22 November. Included was information on the program management, acquisition strategy, adherence to architecture/infrastructure standards, cost, and performance goals.

c. OTHER CEFMS ISSUES:

(1) Released new functionality to record "partial" sales of land.

(2) We modified the customer order billing process to accommodate negative TFO's, adjusting transactions, per request of Accounting Operations.

(3) Added new environmental hazard codes to accommodate recording of family friendly leave.

(4) Provided HQ with data from all CEFMS databases for preparing Phase I of CAB (civil automated budget) proposal to Congress.

(5) Provided DOD-IG Audit Team with 1999 Superfund transactions from all CEFMS databases. Preliminary indications are that the DOD-IG Audit Team will visit Huntsville in early December to review the procedures we used in accumulating this data.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 773 versus 789 on the last report. The inventory includes 89 Priority #1 problem reports. The open inventory also includes 3 problem reports related to the CEFMS Modernization/GUI work management effort.

b. Forty-three (43) of the sixty-two databases have no imbalances, nine (9) have one, four (4) have two, an additional five (5) sites have nine or less, and only one site has ten or more. The grand total of database imbalances across the system is 61 versus 109 on the last report.

ACCOUNTING OPERATIONS:

CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

UPCOMING CONSOLIDATIONS:

-----CURRENT SCHEDULE COMPLETE-----

NUMBER AND LOCATION OF ON BOARD PERSONNEL:

LOCATION:	NUMBER:
Huntsville	27
Millington	281
Washington	1
Other	1
DA Interns (Millington)	3
Total	313

DISBURSING WORKLOAD DATA:

PAYMENTS	As of 10/28/99	Current Month	Year To Date
BY CHECK:			
Checks Issued	23,172	28,533	51,705
Percent of Total	56%	52%	54%
Dollar Amount	\$259,373,826	\$300,353,085	\$559,726,911
BY EFT:			
Transfers Made	18,214	26,533	44,747
Percent of Total	44%	48%	46%

Dollar Amount	\$318,536,630	\$482,690,207	\$801,226,837
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OTHER UFC ISSUES:

a. There has been very little contact with the DFAS business case study team that visited here 1-4 November. On 22 November, a member of the team requested copies of the 30 September 1999 UFC 3011a and 3017 reports, which we provided. Other than that, we have heard nothing from the DFAS team.

b. On 22 November 1999, the 1st submission of the USACE Civil Works CFO statements and accompanying footnotes were sent to DFAS-HQ and Steve Butler (CERM-F) who will provide a copy to the Directorate of Civil Works. The preparation and analysis of the statements were a very intense and thorough effort by the UFC Directorate of Accounting Operations, Analysis and Reconciliation Division. We are very confident in the accuracy of the CEFMS data and our adjusting entries. For the first time, we are able to provide support for all balances and necessary adjustments. Our next submission (2nd submission) will be on 10 December. Our 3rd and **final** submission will be 24 January 2000.

c. On 1 December, the USACE will participate in a DoD Joint Review of the USACE CFO Financial Statements and Footnotes at DFAS-HQ Crystal City. Mr. Steve Butler, CERM-F, and Ms. Cynthia Blevins and Ms. Lynda Locke, CEFC-AR, will represent the USACE and the USACE Finance Center (UFC) at the review. The UFC will provide information in regards to the CFO preparation process, data call status, general ledger crosswalks for all financial statements and any known outstanding issues (adjustments) between the 1st submission on 22 November and the 2nd submission 10 December. Attendees will be ASA (FM&C), DFAS-HQ (ASF/ASR) and Other Defense (ODCFO-AP).

d. The Directorate of Accounting Operations in conjunction with the Directorate of Accounting Quality completed four days of hands on training for Ms. Dora Wilson, who transferred from the UFC to CERM-B. Instructions included UNIX operating system, file editing, and oracle standard query language (SQL). The purpose of the training was to train Ms. Wilson to become self sufficient in obtaining military report data from CEEMIS and providing the data to CERM-B and Program Managers in the Directorate of Military Programs. The UFC has recently moved all Military Reports from the Cyber platform to CEEMIS on the Sun platform. The UFC developed approximately 12 currently required SQL queries during the training that extract data from CEEMIS and developed a special menu system to house the queries for the HQ. CERM-B and Military Program Managers will have the capability to log on the

system, generate and print the data they need. We will also be developing several Military Reports from CEEMIS that will be released in December.

e. We have received deactivation letters from the Treasury confirming the deactivation of 15 Civil DSSNs; which leaves 12 more to be deactivated. We plan to send two more requests for deactivation next week. We are currently working the discrepancies for Los Angeles District--an accountant from the Los Angeles District has been TDY to the UFC this week helping to resolve the discrepancies.

f. We are continuing to coordinate with FEMA to get our receivables from FEMA paid. During November, we received about \$38 M from FEMA in payment of Jacksonville's bills.

Two of our accountants will be working on a team in early December to revise and finalize EP 37-1-6, Resource Management for Emergency Operations. The team will meet in Jacksonville and will include representatives from HQS, USACE (RM and CW), districts, and the UFC. This EP will help standardize division/district procedures for processing FEMA mission orders/taskings--which should help improve the collection of FEMA bills.

g. Recently, an additional fourteen Accounting Technicians were recruited. These new employees will report during the next few pay periods. The Finance Center is now approaching full staffing level for the servicing of CONUS sites.

We are in the process of completing performance evaluations for employees grade 12 and below. There are about 270 employees to be rated, and the deadline for submitting the evaluations to our CPAC is 1 December.